

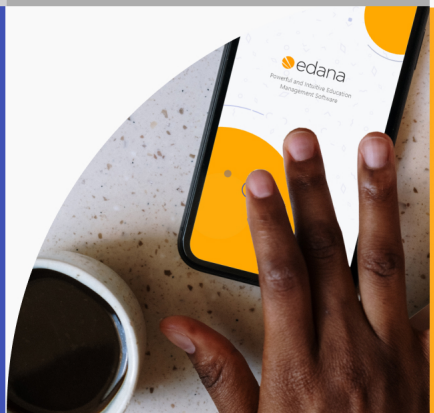
Ed-admin

Powerful & Intuitive Education Management Software

2022







About Us

12,000
Teachers and administrators using our platform

500+
Campuses

16
Countries including Australia, Ghana, Saudi Arabia, South Africa, United Kingdom, Italy, Hungary & more

200,000
Students benefiting from our platform

School

Our goal at Ed-admin is to help institutions grow. That's why we developed a robust management system that covers all aspects of educational administration.

Higher Education

Ed-admin grows alongside education. Our management software is designed to scale with the needs of universities and colleges. With our one-platform design, all of your information is always at your fingertips.

Government

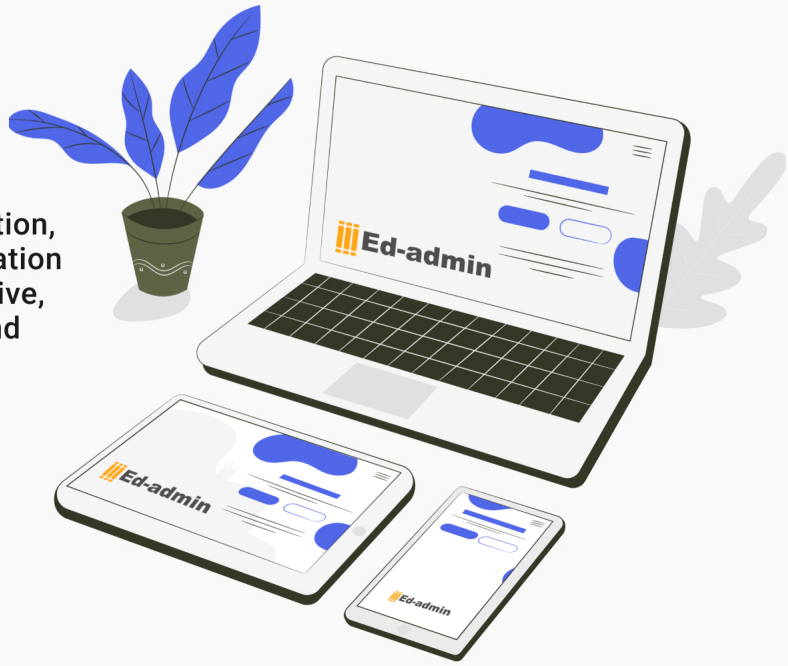
Ed-admin allows institutions to coordinate and network effectively. Every element from student performance to principal reports is traceable and fully customizable to suit your needs.

Our Associates:

Overview

What is Ed-admin?

Ed-admin is a browser-based application, which integrates and organises education management, integrating administrative, teaching, learning, communication and financial tasks into one robust user-friendly interface.



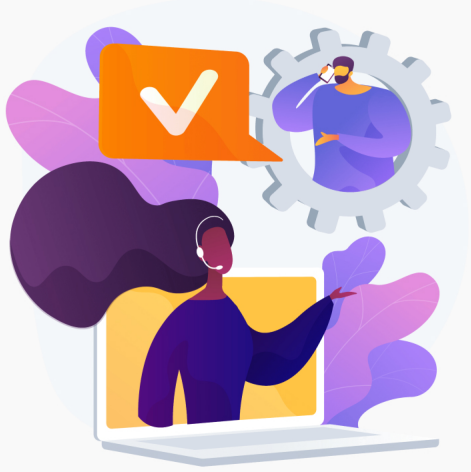


Implementation

Implementing the Ed-admin application couldn't be easier. Our experienced team assesses each institution's unique needs and capabilities and designs a detailed implementation plan to make sure your move to our paperless model is simple, transparent and secure.

Support & Training

We know that implementation is only the first step, which is why our support doesn't stop there. Once you're up and running, you'll be connected to Ed-admin through a Client Support Manager (CSM) who will act as your personal link to our helpdesk and support team. No matter where you are in the world, our global user base guarantees our expert personnel are available at all times, allowing us to deliver quick and efficient solutions to your questions and concerns.



Overview

Web-based

Our browser-based application can be locally hosted or cloud-based for secure access anywhere, anytime.





User-friendly and engaging

An intuitive and enjoyable interface that is easy to learn and implement.

Fully integrated solution

Each module accesses data from a single database, making data management consistent and easy.





Affordable

Flexible purchasing options through annual licence fees. Discounted pricing and free demonstration are available for qualifying institutions.

Full-scale Security

Secured through our platform partners Linux and AWS

Powered by Linux

aws

Ed-admin

The All-in-one Solution for Your Institution



Key Features

Learning Space:
Built-in Learning Management Software

By using Ed-admin's LMS, students can check their schedules, subjects, and upcoming activities. They can also submit assignments and exchange messages with teachers and classmates instantly.





Instructors can view subjects, grade assignments, and post reminders and messages for the students to see.
It only takes two clicks to set up a virtual classroom. The classes are aligned with teachers' and students' timetables and they can attend classes using their mobile apps.

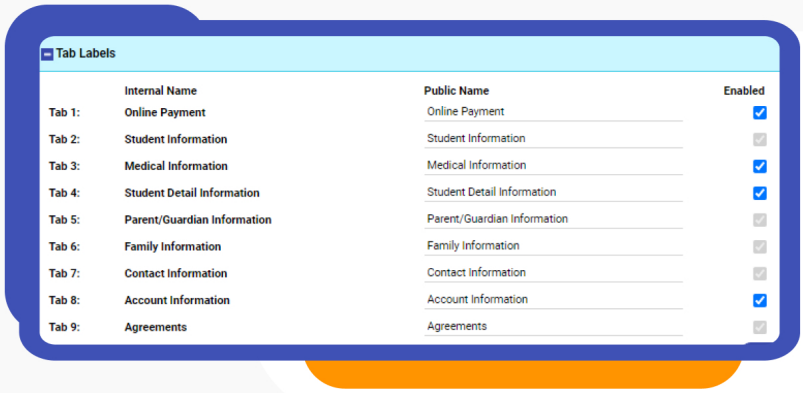
Key Features

From enquiry to enrolment:
An automated admission process

It all starts with a simple URL:

Get your link and share it on your website or email it to your students.



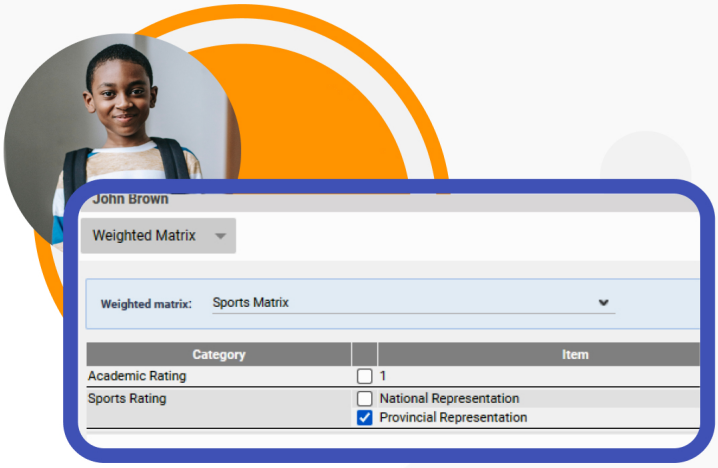


Create customizable fields:

Either choose from our ready-made templates or create your own fields to collect info from the applicants.

Handpick your applicants:

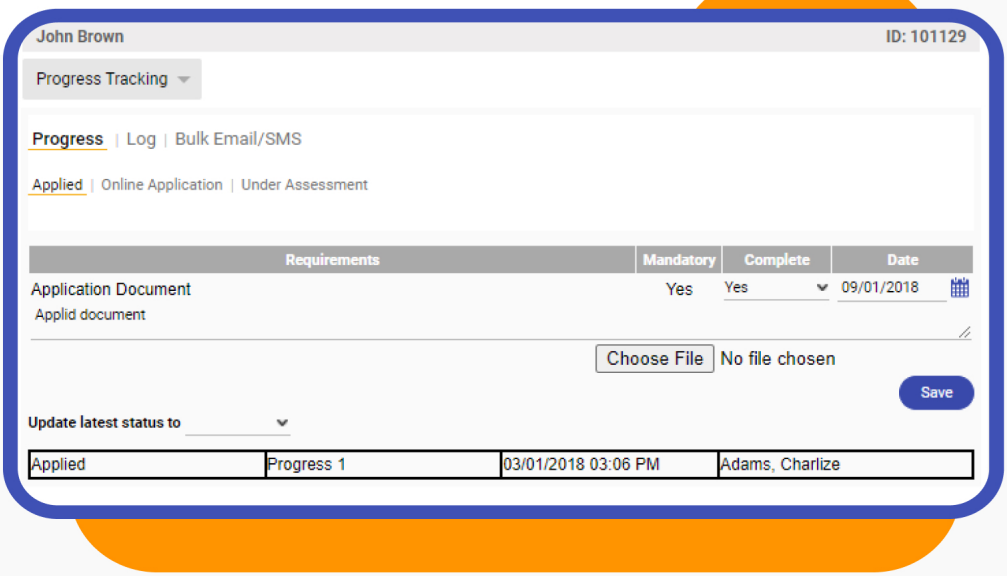
Set up your own specific criteria to automatically collect info and see which applicants are more eligible to enrol in your institution.



Key Features

Track the progress:

See at what stage your applicants are. Have they answered all the questions? Have they done the interview? Have they paid the application fees?





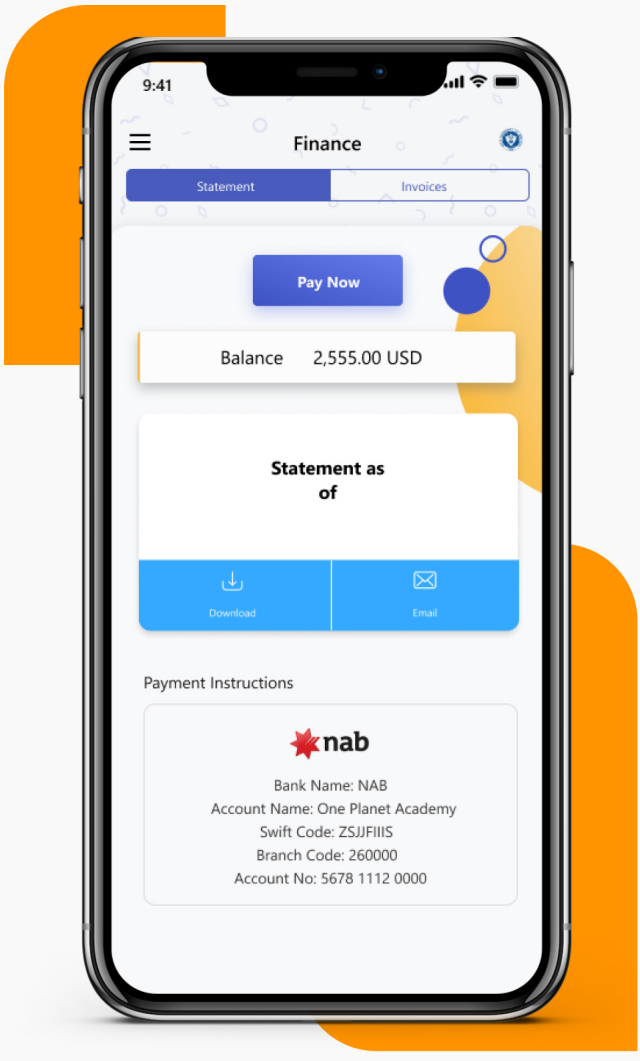
Collect application fees:

Applicants can easily pay all related fees online with integrated payment gateways.

Manage the finances: exclusively made for education institutions

Keep all the necessary tools to manage your finances in one place.

- Automated billing of student accounts
- Easy online payments
- Security based budgeting
- Full general ledger, income statement, balance sheet, trial balance, asset register, debtors ledger and more



A new level of education: Grow your academy

Identify strengths and weaknesses in your students with all-encompassing analytics monitoring.

Analytics: Make sure all students stay on track in achieving the academic standards you know they can. Easily review the entire or even multiple year's academic results and evaluate and analyse assessments.

The Insights tab is intended to assist educators in better understanding, identifying, and responding to the needs of individual students. This immediately alerts educators to critical information with regards to their students they should be aware of like new allergies, behavioural notes, parent/teacher meeting notes, onsite health incidents and more.

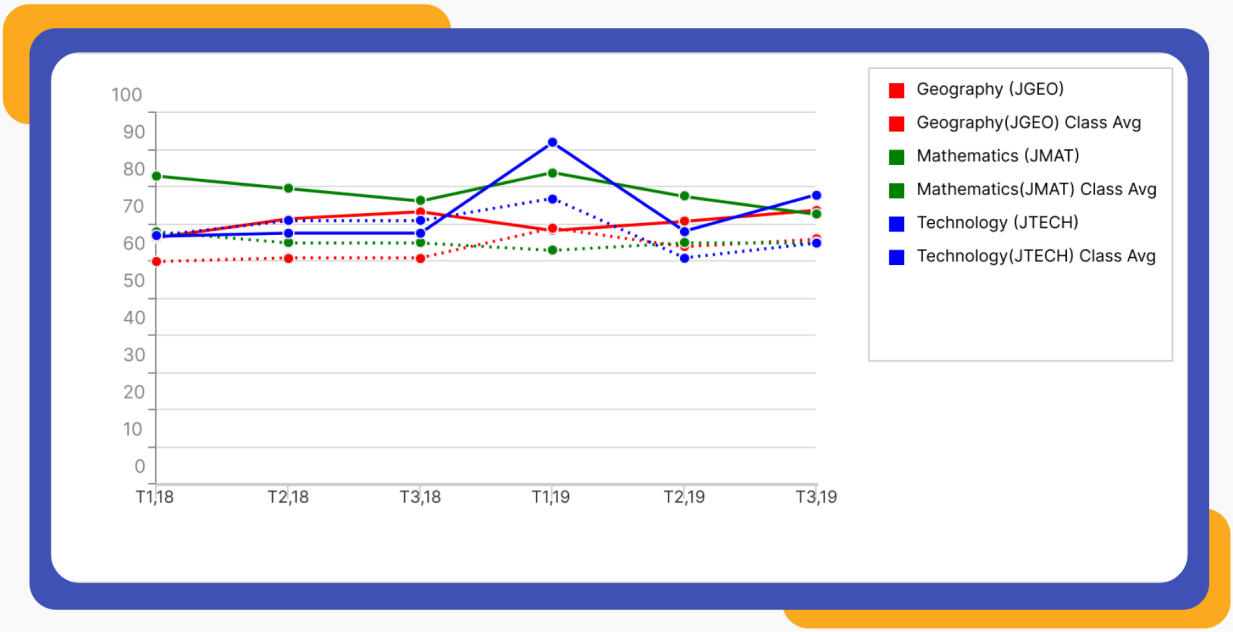
It also allows principals or heads of departments to have a holistic view of a student's marks progression over years.



Key Features

Results Analysis: Ed-admin Results Analysis is a robust tool that enables you to analyse and manage among other things your student, class, grade, and educator performance.

This is coupled with charts to help you visualise and understand your data better, for example using techniques like paired analysis, standard deviations, average trend comparators, pie charts, bar charts and more.

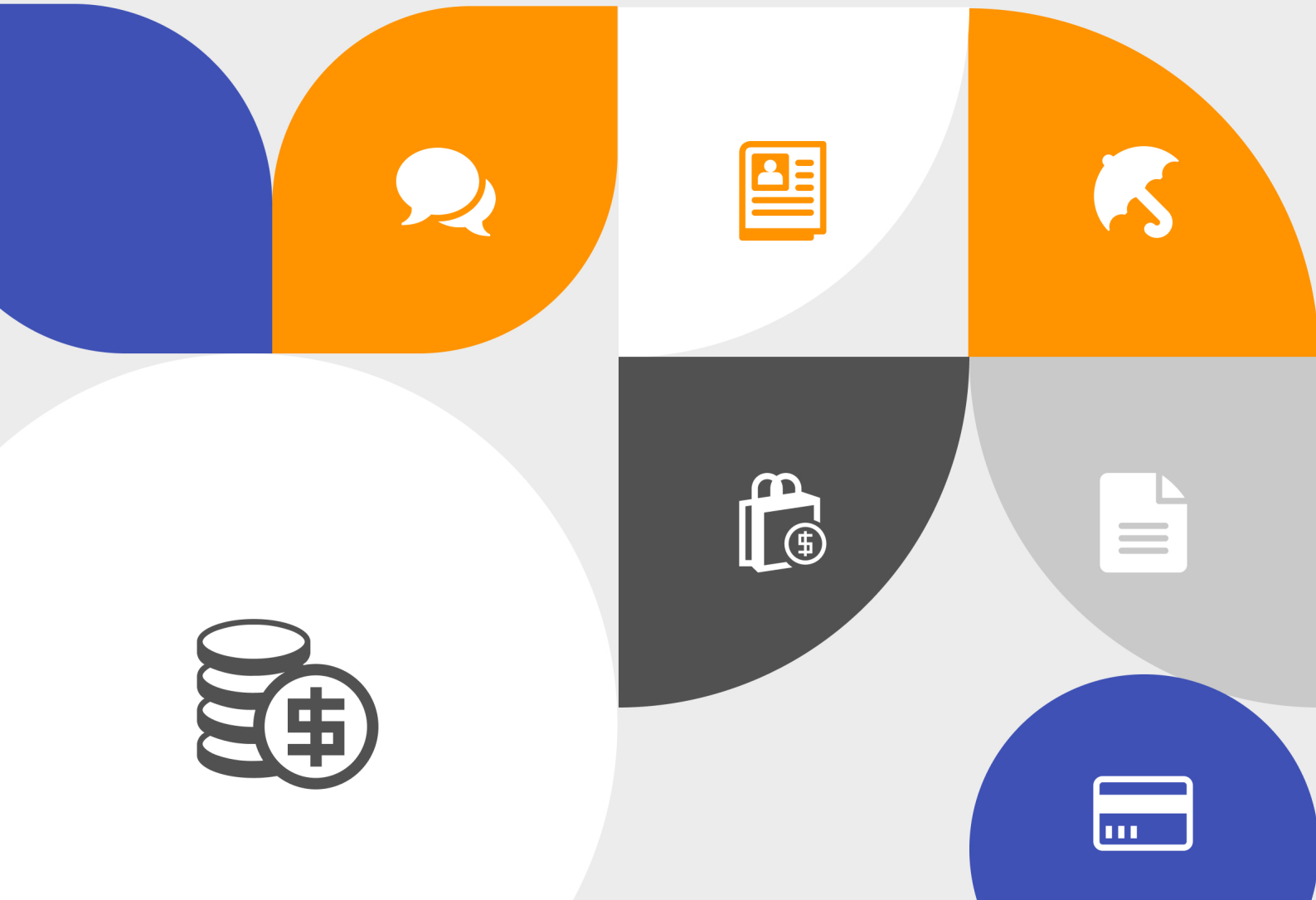


Business Intelligence: Ed-admin has Business Intelligence functionality through the use of APIs connecting you to the world's top solutions here like Microsoft Power BI.

Ed-admin also has its own built-in analytics Dashboard and report writer as well as the ability to aggregate multiple schools and campus data. Live data via Ed-admin reporting has never been more powerful and enables you to keep your institution operating at its best!

More than 40 Modules

Covering All Aspects of Education Management, from Financial and Academic Tools to Communication and Staff Management



Modules

Academic

Assessment Premium

A comprehensive online grade book that incorporates various formats to create and print any report card or transcript. Includes an in depth results analysis tool enabling a deep dive into the academic data and management of student, class, educator, grade performance and more. Its bespoke nature easily manages all curriculum structures, including CAPS, PYP, IB, BGCSE & IGCSE. Also caters for online student assignments (LMS) and virtual classroom teaching.

Curriculum Management

Easily standardise your curriculum with these customisable curriculum management tools, adhering to national competency standards and tracking changes over the years. Your curriculum is connected automatically to your students and teachers through the Learning Management System, which effortlessly lets students and staff upload and/or submit assignments and classwork online.

CAS (Creativity, Action, Service)

Specially tailored to the IB education system, track and manage your students' CAS goals with this bespoke module.

Biometric Attendance

Effortlessly integrate any online biometric system to track staff as well as student attendance. Linking all attendance and clock in times enables automated notifications to students, parents or staff, as well as the automated creation of staff leave records when tardy.

Academic Management

Allows for an organised system of scheduling and teacher distribution, with features to execute detailed subject and assessment design.

Student Daily Attendance

A flexible module with dynamic options for recording all types of attendance. Covers academic, extra-curricular activities as well as houses and tutor groups. all from staff's mobile app, through the web portal or directly from your onsite biometric systems. Includes automated notifications to staff and parents as well as linking with other Ed-admin modules like Learning & Behaviour Management.

Integrated Library Management

Integrated library system with ISBN auto-cataloguing, barcode scan functionality and a library search feature. Easily manage all books in and out of the system as well as an in depth overdue system linked to the finance modules. A public facing portal allows parents and students to search for books, and a comprehensive in-app interface enables tracking of current and previous books as well as a return reminder for students and parents.

Modules

Academic

Learning and Behaviour Management

Full Learning and Behaviour management system, with optional automated processes that allow for students to be rewarded or penalised for their actions, on a merit/demerit system. Includes a multi-level security access control system to dictate who can and can't access the records either through the mobile apps or web portal for both parents and staff. Automated notifications and workflow management of student behavioural incidents is also catered for.

Learning Support

Catering to special needs is crucial in keeping students, staff and parents happy and helping them achieve their best. The Learning Support Module helps provide extra support over and above the curriculum. Easily manage and record therapy sessions, assessments, day to day notes such as a student exhibiting signs of ADHD and even exam accommodations. The multi-level security system allows for easy control over what sensitive data staff have access to.

Houses and Teams

Easily allocate students into houses, teams or tutor groups for school-wide activities. With its own attendance tracking, house head, tutor and team lead allocations as well as house specific event planning scheduler, this is a must have for any learning institution. This also allows house and tutor group staff to assess and make comments on students that appear on their reports and transcripts.

Timetable Schedule

Create and manage the timetable schedule, track teacher work loads, student subject changes, venue allocations and more in this easy to use module. Includes the ability to Import pre-generated schedules from the most prominent timetable programs such as ASC, ACtion and Timetabler.

Modules

Accounting

Fee Administration

Fee administration provides student invoicing and accounts receivable management. With aged balance reporting and the ability to record notes and classify accounts that have been slow to pay, the financial office has the information they need at their fingertips to easily manage all debtors. Email an invoice or statement with the click of the mouse. This module also provides automated fee billing, management of multiple payment plans and Direct Debit Order capability. Debtors can easily view a financial summary of their account via the mobile apps.

Customer Payments

Tracking non-fee related debtors via their payments and invoices is done easily when using Customer Payments.

Inventory

Track and manage all your institutions stock securely with this inventory module, making the process from purchase to sale efficient. A Point of Sales account can also be created and run for uniform shops.

Payroll

Take the stress out of payroll. By using our dynamic payroll module, you can easily define payroll cycles and enter contracts for each staff member to create salary and salary-grade groups that automate your payroll. Includes simple online self-serve capabilities for staff to get their payslips and manage their payroll data easily.

General Ledger and Budgeting

Comprehensive financial and accounting suite including cashbook functionality, general ledger, bank reconciliations through to income statement, balance sheet and trial balance. Structure a budget with customizable periods as well as assign Budget holders and approval functions to the responsible administrators.

Customers Transactions

Being fully compatible with Proforma invoices, this module allows you to keep track of orders, invoices, credits and quotes for non-fee related debtors.

Supplier Payments

Record supplier invoices and payments, with easy to track allocation of payments to invoices.

Purchasing and Requisitions

Empower staff to raise stock and purchase requisitions directly in the system and manage purchase orders. Includes hierarchical approval function for purchases.

Modules

Accounting

Contact

Categorise and manage contacts in many different groupings, such as customer, supplier, delivery, interest. Specify settings for each contact, such as assigning VAT, choosing the currency, and setting credit limits.

Budget Dashboard

Ease the burden on the accounts department with our new and improved Active Budget Dashboard function, allowing staff to view their budget codes in the form of either chart or transaction history.

Bills Payable

Your institution's bills are managed and tracked efficiently with Bills Payable.

Human Resources

Human Resources Database

Record all staff information, emergency contacts, medical details, work history, contract and payroll information, qualifications and attachments. Manage and track security permissions and grant system access as well as print out ID cards. Audit logs track all changes made.

Staff Attendance Register

Manage and track staff attendance with customisable attendance codes, and daily notes fields. Integrate with any online biometric system to automate staff attendance taking.

Staff Leave Management

Create and manage all leave types and enable staff to track their leave balances, apply and receive approval for leave online. Includes automated accrual and carry over of leave as well as in-depth analysis reports.

Modules

Administration

Admissions

Manage all aspects of admissions including waiting lists, assessments, interviews and application fees. Track and log every step of the process, custom automated emails easily notify parents of their applications progress every step of the way. In depth reporting tools to check and manage admission learners. Utilise our customisable online application portal by adding it to your website and make the process of application as easy as possible for parents - includes digital signatures, agreement management, online application fee payment, capturing of necessary attachments, a one stop shop for complete online application management!

Parent/Sponsor Records

Keep detailed parent and sponsor records, contact details and relationships, as well as data from parent-educator meetings. Track parent usage of web portals as well as mobile apps. Multi-level security to ensure only the relevant staff members can access data. All records are linked to facilitate instant navigation from parent to student data and vice versa.

Alumni Donor Management

Allow alumni to keep their details up to date through our online web portal or mobile apps. Alumni can add their ongoing qualifications and work history enabling you to track your success stories for marketing purposes. Automated emails, instant notifications and sms. Track any contributions alumni make, and automate their Tax Certificates.

Calendar and Events

Manage events and meetings. Set-up and allow parents to pick and choose their available times for parent / teacher meetings. Track and manage all event and meeting resources. Integrates with Google and other online Calendars. Enabling Staff, Parents and Students to easily manage their day on the go via the mobile apps.

Student Record

Keep detailed student records ranging from their biography, marks history, special needs, attendance history, behavioural observations, extra-curricular activities, health information, incident reporting and more. A multi-level security system to control data staff members can access or edit, and a built in approval process to manage parent update of their child's data via the mobile app. Numerous customisable reports and a comprehensive report writer to pull any student information for every situation.

Activity Management

Allows Institutions to easily manage a broad range of extra-curricular lessons, clubs, sports and other events. This module is fully integrated with the Assessment module and the timetable schedule, allowing staff to record assessments and attendance for activities. Parents and students can sign-up for various activities on their respective mobile apps, agree to terms and conditions thereof and be automatically billed if applicable.

Modules

Administration

Enquiry

Easily link our enquiries portal to your website to allow for efficient management of all enquiries to your school. All records are tracked, logged and show a complete history of interactions made. Optimise the management of enquiries as well as branch into admissions marketing to maximise student enrolments.

Document Management

Gives relevant stakeholders access to secure online documents such as manuals, policies, forms etc. Easily manage document access rights and availability via the mobile apps.

Dashboard

Keep staff up to date with instant notifications and news articles. Quickly see a snapshot of live student attendance, merit / demerit feeds, birthdays and other student, parent and staff statistics. There is also a budget dashboard that can be integrated for staff who have budgets to track and manage.

Facility Management

Boarding Houses

Integrated boarding house management with enrollment and exeat functionality. Create your own assessment checklist to manage and report on student behaviour within the boarding environment and easily include House Master / Mistress and tutor comments on report cards.

Transport Management

Easy online transport requests, availability checks, scheduling and communication with all participants. This module gives you total control over transport including biometric attendance of those on trips. Set-up routes indicating stops along the way as well as learner checklists to ensure learners arrive where they should, when they should and their guardians are kept abreast at all times.

Helpdesk and Asset Register

Integrated asset support ticketing system - raise tickets, track, manage and report on problems and resolutions.
Complete asset register for all vehicles, buildings and sundry assets with automated reminders for expiring licences and insurance contracts, customisable depreciation calculations and reports and asset barcoding for easy stock takes.

Modules

Communication

Communications

Bulk communicate with parents, staff, students, admissions and alumni. Provides email, sms, instant notification, news, forums, document sharing, label and ID card management. With detailed filtering to allow specific recipient selections and prevent spamming or over communication with your stakeholders. Manage and track all communications to easily see who has read and received them. Easily go 100% paperless with academic reports, financial statements and invoices sent out from the system. Enable automated communications to keep key stakeholders in the loop with no effort at all, have the system notify internal staff of student behaviours or chase debtors for overdue accounts and much more.

Parent Portal App

Allow parents to update their details, communicate with the school and track all aspects of their child's progress. Manage and control what parents have access to, share report cards, invoices and statements directly on the app. Parents can view and pay invoices directly and much more. Alumni and Parents can also share their business details and job availabilities to keep opportunities within your school's network.

Ed-drive

Ed-drive is a cloud storage facility in Ed-admin where you can create folders, upload photos, and so much more, giving access to all or selected users.

Student Portal App

Students can easily keep track of their daily schedule, assignment due dates, report cards, assessment results and feedback, enrol in extra-curricular activities, communicate with other students and the school as well as view all other aspects of school life. Integrated panic button notifies the school and parents if a student gets in trouble and provides their precise GPS location.

Alumni Portal App

Alumni can control and update their own data, always staying connected. Easily allow networking between past parents, students and staff. Alumni can update their profile to include further qualifications they achieve and work titles, keeping you abreast of their success stories.

Staff Portal App

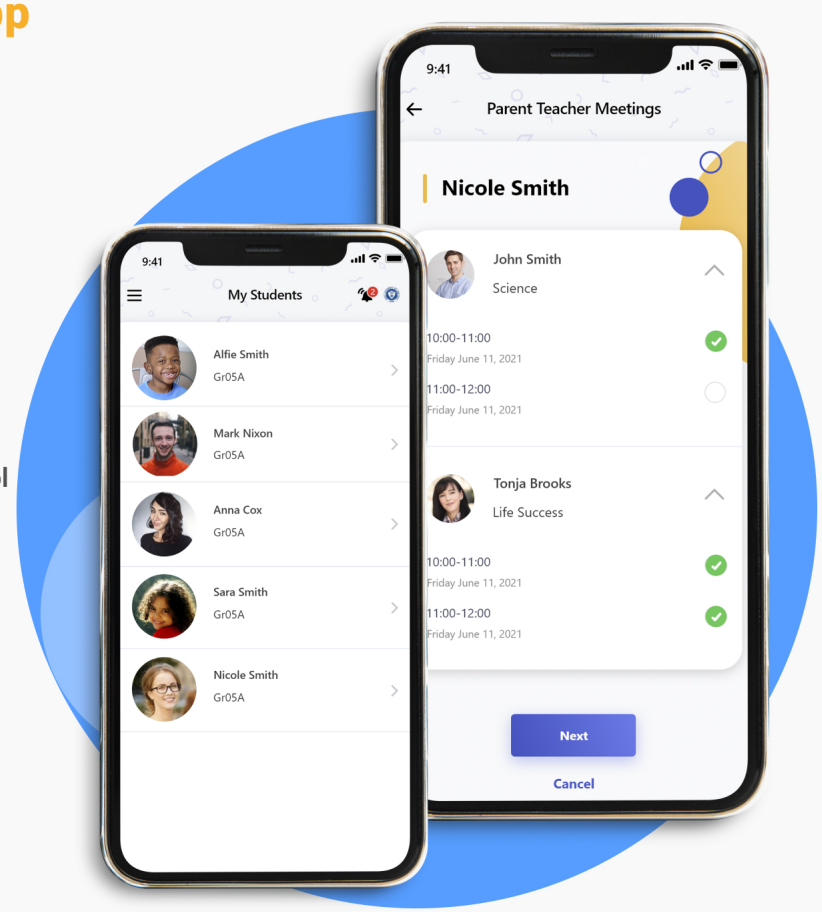
Enables Staff to easily keep track of their daily schedule, take student attendance, record student behaviours, capture assessments, keep abreast of school news and notifications, view key documents and the details of all students they manage on the go from their phone.

Mobile Apps

Edana Parent Portal App

Through our Parent Portal app, parents can access all the information relating to their child's school journey.

- Receive updates from the school
- Follow their child's activities
- Monitor their child's progress
- View termly reports
- Access documents shared by the school
- Communicate with teachers





Edana Staff Portal App

The Staff Portal app allows teachers and administrators to view and edit information related to classes, student profiles, and more.

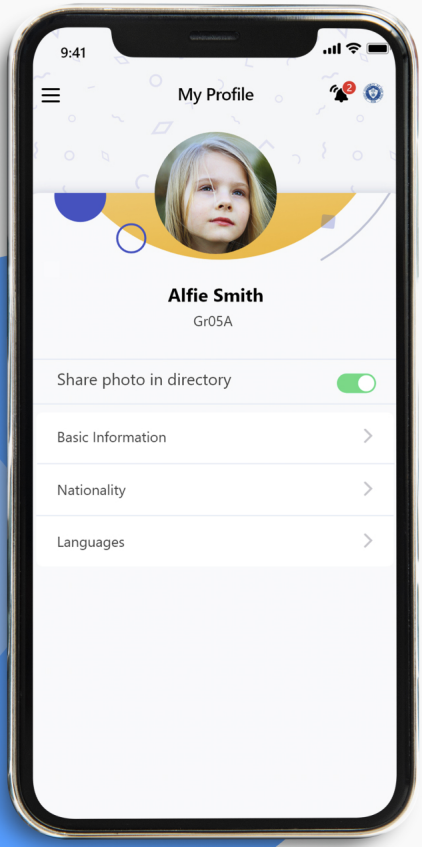
-Communicate with students instantly
-Manage assessment and attendance
-Easy-to-use interface
-Simple grading function
-Important student info at a glance
-Health Screening functionality

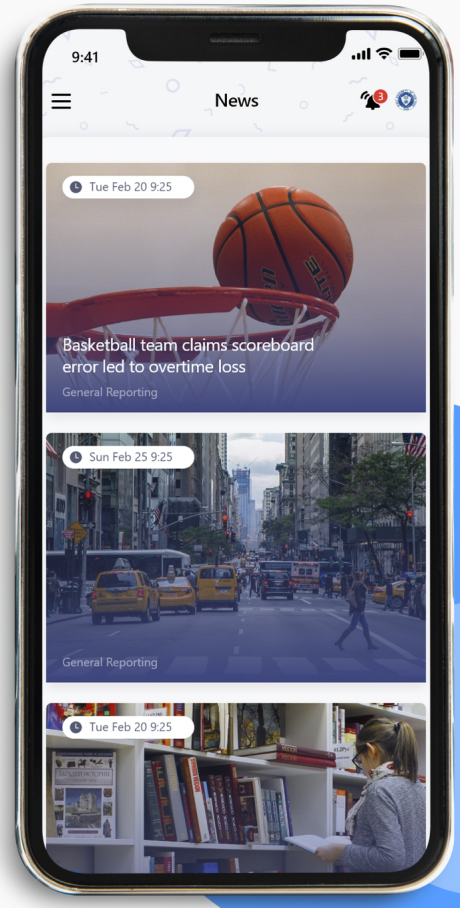
Mobile Apps

Edana Student Portal App

With the Student Portal app, students have everything they need to manage their education. Features include attending online classes, submitting assignments, viewing class schedules and much more.

-Receive newsletters
-Access profile information
-Check class schedule and timetables
-Virtual classes
-Class and assignment reminders
-Remote learning experience





Edana Alumni Portal App

Stay in touch with past students with our Alumni Portal app. Alumni can manage their own data and keep connected with their former institutions.

-Engage alumni in meaningful discussions
-Share news and promote ventures
-Create a stronger bond between alumni
-Announce events, reunions, and gatherings

Connect your existing tools to Ed-admin



Integrations

Payment and Finance


Sage Payroll


Whoosh


Ecentric


PayU


Your Payment Gateway

LMS and Management


Moodle


ManageBac


OpenApply


Salesforce


Oracle NetSuite


Google Calendar


Google Classroom


TimeTabler


Gmail

Virtual Classrooms and Meetings


Zoom


Google Meet


BigBlueButton

Integrations

Communication and Data Transfer

SMS

Biometric

RFID

NFC

Barcode

QR Code

API and Connectors

National Census

Active Directory and LDAP

Website API

Internal LMS

Educational

Toucan Rescue Ranch

Goosechase

Field Trip Zoom

Banyan Global Learning

Other

Amazon Drive

Testimonials

"We are very pleased with the service we have received and continue to recive from Ed-admin. I would highly recommend this education management software as an extremely creative, competent and flexible resource for any school considering implementing a new management information system."

Charles Yeboah
Ghana International Community School

"Having a browser-based solution has enabled the administrative work of our educators to become far more efficient and easier, they can securely access student data on the go or from any location."

James Siambi
Jeddah International School

"Finally we have one ecosystem that manages all aspects of our school from students, parents to alumni. We can highly recommend Ed-admin and their support is phenomenal."

Garry Jevons
St Andrews College

"Ed-admin makes it possible for us to reach parents with tailored information, in a format which suits our school. We are able to design, populate and distribute high-quality feedback to parents, right to their inbox. This reflects well on the school and leads to positive feedback from parents."

Darren Acomb
International School Moshi

Our entire organisation is reliant on Ed-admin. It is an excellent product that must rival the best in the industry worldwide.

Andrea Fripp
Kearsney College

"The introduction of Ed-admin to our school has been a huge benefits. It has enabled us to keep accurate records for staff, parents, contacts, class lists, assessments, attendance, accounts etc.
We have now gone almost paperless using Ed-admin is a user-friendly and good system that is empowering to our school as it allows us to learn and pick up the functions relatively easily without much technical training."

Heinrich Hildebrand
IT Director, Dainfern College

"We have found the seamless integration of the different finance modules on Ed-admin have revolutionised our month end processes as well as our year end processes"

Cecelia Thomas
Bursar, The Wykeham Collegiate





Contact us now to arrange a demo

www.ed-admin.com

Find us on Facebook, Twitter, LinkedIn & Instagram